

**LINWOOD COMMON COUNCIL  
CAUCUS AGENDA  
November 22, 2016  
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call                    Mayor DePamphilis \_\_\_ Mr. Beinfest \_\_\_\_\_ Mrs. DeDomenicis \_\_\_\_\_  
   Mr. Ford \_\_\_\_\_ Mr. Gordon \_\_\_\_\_ Mr. Heun \_\_\_\_\_  
   Mr. Matik \_\_\_\_\_ Mr. Paolone \_\_\_\_\_

Also Present:            Mr. Youngblood \_\_\_\_\_ Mrs. Napoli \_\_\_\_\_ Mr. Polistina \_\_\_

2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilman Beinfest
  - A. Neighborhood Services
5. Councilwoman DeDomenicis
  - A. Public Works
6. Councilman Ford
  - A. Planning & Development
7. Councilman Gordon
  - A. Engineering
8. Councilman Heun
  - A. Public Safety
9. Councilman Matik
  - A. Revenue & Finance
    1. Resolutions to refund overpayment of taxes for 222 E. Balfour Avenue, 2000 Franklin Boulevard, 213 Alexander Drive, and 507 Wilson Avenue
    2. Resolution to authorize an Agreement with Premier Computer Services for information and technology network and support
    3. Resolution authorizing the collection of connection fees and prior year billing of inactive sewer accounts
10. Councilman Paolone
  - A. Administration
    1. School Board election
    2. 2017 Reorganization date
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
November 22, 2016**

**CALL TO ORDER**

**FLAG SALUTE**      Councilman Darren Matik

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- |                 |  |
|-----------------|--|
| <b>170-2016</b> | A Resolution authorizing the refund of a 4 <sup>th</sup> Quarter 2016 Property Tax payment that was made in error for Block 68, Lot 1.03, located at 222 E. Balfour Avenue in the City of Linwood    |
| <b>171-2016</b> | A Resolution authorizing the refund of a 4 <sup>th</sup> Quarter 2016 Property Tax payment that was made in error for Block 16.01, Lot 61, located at 2000 Franklin Boulevard in the City of Linwood |
| <b>172-2016</b> | A Resolution authorizing the refund of a 3 <sup>rd</sup> Quarter 2016 Property Tax payment that was made in error for Block 29.01, Lot 1.01, located at 213 Alexander Drive in the City of Linwood   |
| <b>173-2016</b> | A Resolution authorizing the refund of a 4 <sup>th</sup> Quarter 2016 Property Tax payment that was made in error for Block 118, Lot 8, located at 507 Wilson Avenue in the City of Linwood          |
| <b>174-2016</b> | A Resolution authorizing the Mayor and City Clerk to execute an Agreement with Premier Computer Services   |
| <b>175-2016</b> | A Resolution authorizing the collection of connection fees and prior year billing of inactive sewer accounts   |

**APPROVAL OF BILL LIST: \$**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

**RESOLUTION No. 170, 2016**

A RESOLUTION AUTHORIZING THE REFUND OF A 4<sup>TH</sup> QUARTER 2016 PROPERTY TAX PAYMENT THAT WAS MADE IN ERROR FOR BLOCK 68, LOT 1.03, LOCATED AT 222 E. BALFOUR AVENUE IN THE CITY OF LINWOOD

**WHEREAS**, Block 68, Lot 1.03, 222 E. Balfour Avenue, is located in the tax district of the City of Linwood; and

**WHEREAS**, the 4<sup>th</sup> quarter 2016 property taxes in the amount of \$7,815.73 were paid twice, by Corelogic Tax Services and the Property Owner; and

**WHEREAS**, a refund is necessary in the amount of \$7,815.73 for taxes paid in error by the Mortgage Servicing Company, Corelogic Tax Services;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of the Mortgage Servicing Company, Corelogic Tax Services, located at 1 Corelogic Drive, Westlake, TX 76262 in the amount of \$7,815.73 which is the amount of the overpayment.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of November, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of November, 2016.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 171, 2016**

A RESOLUTION AUTHORIZING THE REFUND OF A 4<sup>TH</sup> QUARTER 2016 PROPERTY TAX PAYMENT THAT WAS MADE IN ERROR FOR BLOCK 16.01, LOT 61, LOCATED AT 2000 FRANKLIN BOULEVARD IN THE CITY OF LINWOOD

**WHEREAS**, Block 16.01, Lot 61, 2000 Franklin Boulevard, is located in the tax district of the City of Linwood; and

**WHEREAS**, the 4<sup>th</sup> quarter 2016 property taxes in the amount of \$1,564.01 were paid twice, by the Mortgage Company and the property owner, Caren L. Fitzpatrick; and

**WHEREAS**, a refund is necessary in the amount of \$1,564.01 for taxes paid in error by Caren L. Fitzpatrick;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of said owner Caren L. Fitzpatrick located at 2000 Franklin Boulevard, Linwood, NJ 08221 in the amount of \$1,564.01 which is the amount of the overpayment.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of November, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of November, 2016.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 172, 2016**

A RESOLUTION AUTHORIZING THE REFUND OF A 3RD QUARTER 2016 PROPERTY TAX PAYMENT THAT WAS MADE IN ERROR FOR BLOCK 29.01, LOT 1.01, LOCATED AT 213 ALEXANDER DRIVE IN THE CITY OF LINWOOD

**WHEREAS**, Block 29.01, Lot 1.01, 213 Alexander Drive, is located in the tax district of the City of Linwood; and

**WHEREAS**, the 3rd quarter 2016 property taxes in the amount of \$4,426.93 were paid twice, by the Mortgage Company and the Title Company; and

**WHEREAS**, a refund is necessary in the amount of \$4,426.93 for taxes paid in error by the Mortgage Servicing Company, Wells Fargo Home Mortgage;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of the Mortgage Servicing Company, Wells Fargo Home Mortgage, located at 1 Home Campus, Des Moines, IA 50328 in the amount of \$4,426.93 which is the amount of the overpayment.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of November, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of November, 2016.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 173, 2016**

A RESOLUTION AUTHORIZING THE REFUND OF A 4TH QUARTER 2016 PROPERTY TAX OVERPAYMENT FOR BLOCK 118, LOT 8, LOCATED AT 507 WILSON AVENUE IN THE CITY OF LINWOOD

**WHEREAS**, Block 118, Lot 8, 507 Wilson Avenue situates in the tax district of the City of Linwood and paid their 2016 4th quarter property taxes in accordance with the provisions of the Statute so made and provided; and

**WHEREAS**, an overpayment on the 2016 4th quarter property taxes due to an approved application for a Totally Disabled Veteran as of July 29, 2016 was accepted. A refund is necessary in the amount of \$1,832.41 for taxes paid in error by the Mortgage Company;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of the Lereta LLC, located at 1123 Park View Drive, Covina, CA 91724 in the amount of \$1,832.41 which is the amount of the overpayment to the Mortgage Company.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of November, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of November, 2016.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 174, 2016**

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH PREMIER COMPUTER SERVICES

**WHEREAS**, quotes have been received with regard to Information Technology Network and Support for the City of Linwood; and

**WHEREAS**, all quotes have been reviewed and a recommendation has been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED** by the Common Council of the City of Linwood that a Contract is awarded to Premier Computer Services, LLC, PO Box 159, Mays Landing, NJ 08330 for a one-year period commencing on January 1, 2017 and expiring on January 1, 2018 in accordance with the proposal attached hereto and made a part hereof;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk are hereby duly authorized, empowered and directed to execute an Agreement on behalf of the City of Linwood with Premier Computer Services.

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of November, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of November, 2016.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION No. 175, 2016**

**A RESOLUTION AUTHORIZING THE COLLECTION OF CONNECTION FEES AND  
PRIOR YEAR BILLING OF INACTIVE SEWER ACCOUNTS**

**WHEREAS**, according to the City of Linwood Municipal Code 221-19C, if a property is reconnected within two years of the disconnection, the connection fee shall only be \$300, if the reconnection occurs after a two year time of disconnection, the connection fee shall be \$1,850.00; and

**WHEREAS**, according to the City of Linwood Municipal Code 221-51, Sewer charges shall be made by the City and billed to the owners of real property upon which the buildings stand in the City at the sanitary sewer rental charge of \$150 per half year for each rental unit; and

**WHEREAS**, certain connection and sewer fees have not been paid to date and it is necessary to bill for said charges;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, County of Atlantic, State of New Jersey that the Construction Office and Tax Collector are hereby authorized to bill the following accounts in the amounts listed.

Owner: Lori & Zachary Post  
Location: 201 W Belhaven Ave  
Block: 45 Lot: 28 Connection Fee: \$1850.00 Sewer for 16 months: \$400.00

Owner: Salvatore & Dana Carfagno  
Location: 5 E Cambridge Ave  
Block: 61 Lot: 2 Connection Fee: \$1850.00 Sewer for 6 months: \$150.00

Owner: Todd Timbrook  
Location: 225 E Devonshire Ave  
Block: 72 Lot: 9 Reconnection Fee: \$300.00 Sewer for 62 months \$1550.00

Owner: Stephen & Dorothea Fenwick  
Location: 2 Wabash Avenue  
Block: 177 Lot: 11 Reconnection Fee: \$300.00 Sewer for 13 months: \$325.00

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 22nd day of November, 2016.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 22nd day of November, 2016.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

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RICHARD L. DEPAMPHILIS, III, MAYOR

APPROVED: \_\_\_\_\_