

Quick Notes

Provide the following documents at the time of permit application.:

- Proof of Ownership (deed)
- Notarized letter of authority and contract to demolish.
- Proof of notice to neighbors.
- Extermination certificate.
- Releases from Gas*, Electric, Telephone, and Cable Companies and the Water and Sewer Departments.
- Cape Atlantic Soils approval letter if applicable.

**Effective May 1st, 2005,
South Jersey Gas will charge
\$332.00 for disconnection of service.*



Don't forget to call for
mark-outs before you dig
1-800-272-1000
Free mark-outs 3 full
days before you dig



CITY OF LINWOOD
400 POPLAR AVENUE
LINWOOD, NEW JERSEY
08221
TEL: 609-926-7992

WWW.LINWOODCITY.ORG

REVISED 7/23/2008

DEMOLITION REQUIREMENTS

TEARING DOWN THE HOUSE



Tel: 609-926-7992

Revised: 7/23/08

DEMOLITION REQUIREMENTS

1. Properties larger than 5,000 sq. ft. must notify Cape Atlantic Conservation of their intentions and supply the Construction Department with a letter of approval or exemption.
2. Demolition permits are valid for three (3) months only.
3. Supply the Construction Department with a copy of your insurance.
4. Applicant must provide proof of ownership by copy of a deed.
5. Contractor must provide proof of authority to make application and sign contract by providing a letter from owner(s) authorizing contractor (by name) and stating address of property to be demolished. Owners signature must be notarized.
6. Exterminate three (3) days prior to demolition. Supply Construction Department with copy of certificate.
7. Provide written notice to neighbors two (2) days prior to demolition, all property owners on street: front, back and sides and any property affected by street closings.
8. Obtain and supply Construction Department with all written releases from the Gas, Electric, Telephone, and Cable Companies and the Water and Sewer Departments.
10. Push back and stock pile top soil
11. Take building 12 inches below grade. Keep building wet to hold down dust.
12. Build back up with gravel. Leave no holes to retain water. Back fill to existing grade. Respread top soil to finish grade.
13. No off loading of track vehicles on Linwood City streets. Contractors and property owners are liable for street, curb and/or gutter damage.
14. Notarized statement from the homeowner to their knowledge there are no underground heating fuel tanks. Underground fuel tanks require additional permits.