

**LINWOOD COMMON COUNCIL
CAUCUS AGENDA
September 23, 2020
6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call
Mayor Matik ___ Mrs. Byrnes _____ Mrs. DeDomenicis _____
Mr. Ford _____ Mr. Gordon _____ Mr. Heun _____
Mr. Levinson _____ Mr. Paolone _____

Professionals: Mr. Youngblood _____ Mr. Polistina _____ Mrs. Napoli _____
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilwoman Byrnes
 - A. Neighborhood Services
 1. Resolution recognizing October 6, 2020 as Knock Out Opioid Abuse Day
5. Councilwoman DeDomenicis
 - A. Public Works
6. Councilman Ford
 - A. Planning & Development
7. Councilman Gordon
 - A. Engineering
 1. Resolution awarding a Contract to West Bay Construction for the Frances Avenue Sewer Project
8. Councilman Heun
 - A. Public Safety
 1. Ordinance amending Chapter 99 Brush, Grass, and Weeds – final reading
9. Councilman Levinson
 - A. Revenue & Finance
10. Council President Paolone
 - A. Administration
11. Mr. Youngblood

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
September 23, 2020**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilwoman Stacy DeDomenicis

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

ORDINANCES

12 OF 2020 AN ORDINANCE AMENDING CHAPTER 99 BRUSH, RASS AND WEEDS, ARTICLE II, HIGH GRASS AND WEEDS, SECTION 7, FAILURE TO COMPLY; COST TO BECOME LIEN ON PROPERTY OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERTORFORE ADOPTED THE PROVISIONS OF WHICH ARE INCONSISTENT HEREWITH.

FIRST READING:

September 9, 2020

PUBLICATION:

September 14, 2020

PASSAGE:

September 23, 2020

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent** Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

159-2020 A Resolution awarding the Contract to West Bay Construction for the Frances Avenue Sewer Project

160-2020 A Resolution recognizing October 6, 2020 as Knock Out Opioid Abuse Day

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

ORDINANCE NO. 12, 2020

AN ORDINANCE AMENDING CHAPTER 99 BRUSH, GRASS AND WEEDS, ARTICLE II, HIGH GRASS AND WEEDS, SECTION 7, FAILURE TO COMPLY; COST TO BECOME LIEN ON PROPERTY OF THE CODE OF THE CITY OF LINWOOD AND REPEALING ALL ORDINANCES HERETOFORE ADOPTED THE PROVISIONS OF WHICH ARE INCONSISTENT HERewith.

BE IT ORDAINED, by the Common Council of the City of Linwood, County of Atlantic and State of New Jersey as follows:

SECTION 1: Chapter 99, Brush, Grass and Weeds, Article II, High Grass and Weeds, Section 7, Failure to comply; cost to become a lien on property is hereby amended as follows:

99-7. FAILURE OT COMPLY; COST TO BECOME LIEN ON PROPERTY

In the event of the failure of the owner so notified to abate the condition within 15 days from the date of the notices aforesaid, the Code Enforcement Official may cause the removal or abatement of such condition or conditions, and in such case, the office in charge of removal or abatement shall certify in writing to the Code Enforcement Official the cost thereof, which cost, if found correct, shall be charged against said land, and the amount so charged shall forthwith become a lien upon said land and shall be assessed and levied upon said land and shall bear interest of the same rate as taxes and shall be collected and enforced by the same officer in the same manner as taxes. Said notice of lien shall be filed with the Municipal Tax Collector of the City of Linwood.

Section 2 All ordinances or portions thereof inconsistent with this ordinance are repealed to the extent of such inconsistency.

Section 3 If any portion of this ordinance is declared to be invalid by a court of competent jurisdiction, it shall not affect the remaining portions of the ordinance which shall remain in full force and effect.

Section 4 This Ordinance shall take effect in the time and manner prescribed by law.

*FIRST READING:
PUBLICATION:*

*September 9, 2020
September 14, 2020*

PASSAGE:

September 23, 2020

The within Ordinance was introduced at a meeting of the Common Council of the City of Linwood, County of Atlantic and State of New Jersey held on, September 9, 2020 and will be further considered for final passage after a public hearing thereon at a meeting of said Common Council on September 23, 2020.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

RESOLUTION NO. 159, 2020

A RESOLUTION AWARDING THE CONTRACT TO WEST BAY CONSTRUCTION FOR THE
FRANCES AVENUE SEWER PROJECT

WHEREAS, the City of Linwood received bids for the Frances Avenue Sewer Project in the City of Linwood on Wednesday, September 16, 2020 at 10:00 a.m. prevailing time; and

WHEREAS, the bids submitted have been received, reviewed and a recommendation has been made with regard to same;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Contract for the Frances Avenue Sewer Project be and is hereby awarded to West Bay Construction, 133 Pleasant Avenue, Absecon, NJ 08201 for the Bid amount of \$88,150.00 as set forth in the bid submitted, which is attached hereto and incorporated herein;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with West Bay Construction in accordance with the terms and conditions set forth in the bid/proposal submitted;

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 23rd day of September, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 23rd day of September, 2020.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, City Clerk
Date: 09-17-2020
Re: Availability of Funds – Frances Ave Sewer Project

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$88,150.00 are available under Capital Ordinance 03-2020 E Sewer Improvements. Funds will be encumbered to West Bay Construction, Inc. 133 Pleasant Ave Absecon, NJ 08201.



Vincent J. Polistina, PE, PP, CME
Craig R. Hurless, PE, PP, CME
Ronald N. Curcio, PE, PP

Civil / Municipal Engineering
Site Plan and Subdivision Design
Surveying
Land Use Planning
Water and Wastewater Design
Environmental Consulting
Inspection / Construction Management

September 16, 2020

Mr. Ralph Paolone, Council President and Council Members
The City of Linwood
400 Poplar Avenue
Linwood, NJ 08221

**Re: Report of Bids
Frances Avenue Sewer
Contract No. 24
Linwood, Atlantic County
PA No. 7501.17**

Dear Mr. Paolone and Council Members:

On Wednesday, September 16th, 2020 at 10:00 A.M., sealed bids were received by The City of Linwood for the "Frances Avenue Sewer Project", Contract No. 24. A total of three (3) contractors picked up bid documents during the bidding period and three (3) contractors submitted bids for the project. The bids are tabulated below in order from the lowest to the highest for the total bid:

Bidders Name	Bid
West Bay Construction	\$88,150.00
Arthur Henry Inc.	\$94,777.00
Seashore Associated	\$130,100.00

All of the bids have been checked for administrative completeness and math computations. The Engineer's Estimate for the bid was \$106,522.00. The lowest bid for the project submitted by West Bay Construction is approximately 17% below the Engineer's Estimate for the bid.

Based on an analysis of the bids received, the Engineer's Estimate and total project costs; the bid submitted by West Bay Construction is the lowest responsive bid and appears favorable to the City.

Subject to the appropriation of City funds, we would recommend awarding the Contract in the amount of \$88,150.00 to West Bay Construction of Absecon, NJ.

If you should have any questions or require additional information, please feel free to call.

Very truly yours,

POLISTINA & ASSOCIATES

Vincent J. Polistina, PE, PP, CME
City Engineer

Cc: Leigh Ann Napoli, City Clerk

6684 Washington Avenue, Egg Harbor Township, NJ 08234
55 E. Jimmie Leeds Road, Galloway, NJ 08205
Phone: 609.646.2950 Fax: 609.646.2949
E-mail: polistinaassoc@comcast.net

POLISTINA & ASSOCIATES
 CONSULTING ENGINEERS & PLANNERS
 EGG HARBOR TOWNSHIP, NEW JERSEY
 CITY OF LINWOOD

CONTRACT NO. 24 - Frances Avenue Sewer

PAGE NO. 1 of 1
 JOB NO. 7501.17

DATE: 9/16/2020

ITEM NO.	ITEM DESCRIPTION	QTY	West Bay Construction		Arthur Henry		Seashore Associated	
			BID PRICE	TOTAL	BID PRICE	TOTAL	BID PRICE	TOTAL
1	Mobilization & Permits	1	LS \$ 8,000.00	\$ 8,000.00	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	\$ 15,000.00
2	Sawcutting, If and Where Directed	1,200	LF \$ 2.00	\$ 2,400.00	\$ 0.01	\$ 12.00	\$ 4.00	\$ 4,800.00
3	6" PVC SDR-26 Sanitary Sewer Lateral	21	Un \$ 3,000.00	\$ 63,000.00	\$ 4,000.00	\$ 84,000.00	\$ 4,200.00	\$ 88,200.00
4	Temporary Road Restoration	450	SY \$ 25.00	\$ 11,250.00	\$ 0.01	\$ 4.50	\$ 38.00	\$ 17,100.00
5	Maintenance & Protection of Traffic	1	LS \$ 3,500.00	\$ 3,500.00	\$ 5,760.50	\$ 5,760.50	\$ 5,000.00	\$ 5,000.00
TOTAL BASE BID				\$ 88,150.00	\$ 94,777.00		\$ 130,100.00	

RESOLUTION NO. 160, 2020

A RESOLUTION RECOGNIZING OCTOBER 6, 2020 AS KNOCK OUT OPIOID ABUSE DAY

WHEREAS, New Jersey is in the midst of a life-threatening opioid abuse epidemic; and

WHEREAS, the Partnership for a Drug-Free New Jersey has designated October 6, 2020, as Knock Out Opioid Abuse Day - an initiative with a dual purpose: to raise awareness of the potential for dependency on prescribed pain medicine and its link to heroin use rates in our state, reduce stigma of addiction and shine a light on the need for recovery support, and communicate to physicians information on safer prescribing messages found in the Centers for Disease Control and Prevention guidelines for prescribing opioids, which include considering other therapies, setting realistic treatment goals with patients and discussing with patients the positives and negatives of opioids; and

WHEREAS, the State Senate and General Assembly jointly resolved that October 6 shall be permanently designated as Knock Out Opioid Abuse Day in New Jersey in order to raise awareness about the dangers of, and the link between, opioid abuse and heroin addiction and to educate health care providers, community leaders, state lawmakers and members of the public about the opioid abuse epidemic and its effects throughout the State of New Jersey and across the country; and

WHEREAS, Join Together Atlantic County (JTAC) supports initiatives designed to raise awareness about opioid abuse in New Jersey and take steps to prevent addiction;

NOW, THEREFORE, BE IT RESOLVED, that October 6, 2020, be recognized as Knock Out Opioid Abuse Day in the City of Linwood, New Jersey.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 23rd day of September, 2020.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 23rd day of September, 2020.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____