

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**December 9, 2015**

Council President Tim Tighe called the meeting to order at 6:06 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; Councilman Ralph Paolone; and Council President Tighe.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Gary Auer, Engineer's Office; Anthony Strazzeri, CFO; Hank Kolakowski, Superintendent Public Works; Chief Doug Carman, Police Department; Captain John Hamilton, Police Department; Sergeant Jason Weber, Police Department; Chick Kisby, Fire Official; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Matik motioned, seconded by Councilwoman DeDomenicis, to approve the minutes of the November 24, 2015 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Mayor's Report

A. The Mayor advised of his appointment of Pat Childs to the Planning Board. Mr. Childs is a Linwood resident, very active in the sports programs, and is Facilities Director for the Linwood Public Schools.

4. Councilman Beinfest

A. Neighborhood Services

1. Councilman Beinfest advised of a Resolution on the agenda awarding a Contract for animal control services to Animal Control of South Jersey. This is the same company that had provided this service in the past and has kept their fees the same.

5. Councilman Matik

A. Public Safety

1. Councilman Matik advised of a Resolution on the agenda authorizing the installation of a fire hydrant at Royal Meadows on Ocean Heights Avenue.

6. Councilman Paolone

A. Revenue & Finance

1. Councilman Paolone advised of a Resolution on the agenda canceling appropriation balances.

2. Councilman Paolone advised of a Resolution on the agenda authorizing budget appropriation transfers.

3. Councilman Paolone discussed a Resolution on the agenda to appoint Glenn Insurance as the Risk Management Consultant for the JIF. They are doing it for the same cost as last year.

4. Councilman Paolone reviewed a prior discussion from a previous Council meeting where he discussed an opportunity to enter into a shared services agreement with EHT for Emergency Medical Services after Linwood received two proposals that were too costly. EHT was proposing a ten year agreement with no service cost to both Linwood and Northfield. There would be a cost towards purchasing an additional ambulance and the cost was split between the cities based on runs. Linwood's share for the first year would be \$5,625. The annual cost would then increase to \$8,250 towards the purchase of new ambulances as needed. If EHT determines they are making money on the service, the Cities would not have to pay that annual cost. Councilman Paolone was advised now that Northfield has asked if the cost could be split 50/50 rather than based on runs, as Northfield traditionally has more runs. If

Linwood agrees for it to be split 50/50, Linwood's first year cost would be \$7,500 and the remaining years would be \$11,000. Councilman Paolone reminded everyone that the lowest bid the City received was \$48,000 annually. He asked everyone to consider the options and report back to him. He was hoping to begin with EHT by February 1. Councilman Matik reported that he spoke to the Northfield Council President today who is in discussions for possibly a larger shared service for emergency medical services with additional cities that will help keep the costs down. Discussion ensued upon the costs for emergency medical services and the runs associated.

7. Council President Tighe

A. Administration

1. Council President Tighe advised of a Resolution scheduling the 2016 Reorganization Meeting for January 7, 2016 at 6:00 p.m.
2. Council President Tighe advised of a Resolution on the agenda scheduling paid holidays for 2016.
3. Council President Tighe discussed a Resolution authorizing an Agreement for IT services.

B. Planning & Development

1. Council President Tighe advised of a Resolution honoring Brian Meyers for his years of service on the Zoning Board.

At 6:27 P.M., Council President Tighe called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk