

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**November 24, 2015**

Council President Tim Tighe called the meeting to order at 6:06 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; Councilman Ralph Paolone; and Council President Tighe.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Anthony Strazzeri, CFO; Hank Kolakowski, Superintendent Public Works; Chief Doug Carman, Police Department; Captain John Hamilton, Police Department; Sergeant Jason Weber, Police Department; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Beinfest motioned, seconded by Councilwoman DeDomenicis, to approve the minutes of the November 10, 2015 Caucus meeting without formal reading. All members of Council were in favor with one abstention from Councilman Paolone. Motion was approved.

3. Mayor's Report

A. The Mayor announced that he is appointing Mitchell Waldman to the position of Municipal Court Judge. The term is for three years.

4. Councilman Beinfest

A. Neighborhood Services

1. Councilman Beinfest discussed a common topic at the League of Municipalities convention was municipal ordinances regarding foreclosed properties. Councilmen Matik and Paolone discussed how the City will be joining a shared service with the County regarding this matter.

5. Councilman Gordon

A. Engineering

1. Councilman Gordon advised of a Resolution on the agenda requesting an extension from DOT to delay commencement of the Bikepath extension project due to additional design work that is needed.

6. Councilman Matik

A. Public Safety

1. Councilman Matik advised of a Resolution on the agenda to hire Bevra Kern as a Substitute Crossing Guard.

7. Councilman Paolone

A. Revenue & Finance

1. Councilman Paolone advised of a Resolution on the agenda authorizing budget appropriation transfers.

8. Council President Tighe

A. Administration

1. Council President Tighe discussed upcoming appointments for professionals that will include City Solicitor, Conflict Solicitor, Auditor, and Bond Counsel.

B. Planning & Development

1. Council President Tighe discussed an Ordinance on the agenda for final reading amending Chapter 212 on Rental Property.

2. Laurie Montgomery has requested permission to place temporary event signs for upcoming City events. All members of Council were in favor. Council President Tighe discussed the need for signage at the park to advertise such events.
3. Council President Tighe discussed the planning and zoning changes that were made several years ago and some inconsistencies that need to be corrected. The Planning Board agreed to have a re-examination of the Master Plan that will help address and correct those issues.
4. Council President Tighe discussed a Resolution on the agenda to authorize the release of unused Planning Board application fees with regard to 1037 Shore Road.

At 6:18 P.M., Council President Tighe called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk