

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**November 23, 2010**

Council President Donna Taylor called the meeting to order at 6:08 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Matt Levinson; Councilman Alex Marino; Councilman Ralph Paolone; Councilman Tim Tighe, and Council President Donna Taylor.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Steve Mazur, Dixon Associates; Hank Kolakowski, Public Works Superintendent; Chief Jim Baker, Police Department; Anthony Strazzeri, Finance Office; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Beinfest motioned, seconded by Councilwoman DeDomenicis, to approve the minutes of the November 10, 2010 Caucus meeting, without formal reading. All members of Council were in favor. Motion was approved.

3. Councilman Levinson

A. Engineering

1. Councilman Levinson reported that the Meadowview Project has only a punch list remaining.
2. Mr. Mazur reported that the Hemlock Drainage Improvement project was completed today.

4. Councilman Marino

A. Revenue & Finance

1. Councilman Marino announced that there is a Resolution on the agenda to appoint Anthony Strazzeri as the Chief Financial Officer for the City of Linwood.
2. The City of Linwood has achieved a Bronze Level of Sustainable Jersey Certification. Councilman Marino displayed the award plaque and the picture of Mr. Rutala and himself accepting the plaque at the awards ceremony. A meeting was held with the Green Team on Monday night to discuss plans of furthering the level of certification.

5. Councilman Tighe

A. Planning & Development

1. Councilman Tighe advised of a Resolution on the agenda authorizing a partial release of surety and engineering escrow with regard to Block 45, Lots 20 & 26. This was a subdivision off Wabash and Patcong Avenues.
2. Councilman Tighe discussed a request from Robert Green to sell Christmas Trees on property located at the Cornerstone Commerce Center. After review of City ordinances, Mr. Green would have to apply for a City Mercantile License in order to conduct the sale. He is also requesting a temporary sign approval on the property advertising the tree sale. Mr. Green presented a draft of the sign as well as the dimensions. Mr. Green indicated that the money raised from the sale of the trees will be split between WXGN, a Christian Rock Music Radio Station established as a non-profit organization, and the Praise Tabernacle Church which is raising money for an orphanage in Haiti. After discussion, Council agreed to approve the temporary sign by Resolution. Councilman Tighe motioned, seconded by Councilman Marino to add Resolution No. 175 of 2010 to the agenda authorizing the approval of the temporary sign. All members of Council were in favor. Motion was approved. No fees have been waived. Councilman Marino also asked Mr. Green for a written approval from the Cornerstone Commerce Center before a Mercantile License will be issued. Mr. Green indicated that he does have a written approval and will submit a copy of same.

6. Council President Taylor

A. Administration

1. Council President Taylor reviewed a Resolution on the agenda scheduling the paid holidays for 2011.
2. Council President Taylor advised that the Resolution authorizing an RFP for Auditing Services is being pulled.
3. Council President Taylor asked everyone to consider Wednesday, January 5, 2011 for the Reorganization Meeting. The date will be confirmed at the next Council meeting.

At 6:29 P.M., Council President Taylor called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk