

**LINWOOD COMMON COUNCIL  
CAUCUS MINUTES  
November 14, 2012**

Council President Taylor called the meeting to order at 6:09 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Todd Gordon; Councilman Darren Matik; Councilman Tim Tighe; and Council President Donna Taylor.

Absent: Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; and Councilman Ralph Paolone.

Also Present: Joseph L. Youngblood, City Solicitor; Steve Mazur, Dixon Associates; Robert James, Police Chief; Chick Kisby, Fire Chief; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Matik motioned, seconded by Councilman Gordon, to approve the minutes of the October 24, 2012 Caucus meeting, without formal reading. All present members of Council were in favor. Motion was approved.

3. Mayor's Report

A. The Mayor reported that he appointed Dave Buzby to the position of Deputy Emergency Management Coordinator to fill the unexpired term of Carl Wentzell.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilman Matik advised that Mr. Kolakowski previously submitted his report to City Council.

5. Councilman Gordon

A. Engineering

1. Councilman Gordon discussed an Ordinance accepting a Deed of Dedication for Block 106, Lot 3, 104 W. Van Sant Avenue, where a section of the bike path is located.
2. Councilman Gordon attended a meeting with County representatives regarding three upcoming County projects that will impact traffic in the City of Linwood. The projects include renovations to the Maple Run Bridge beginning in 2013, Fire & Mill Roads beginning the third quarter of 2013, and Cedar Bridge during the end of 2014.

6. Councilman Matik

A. Public Safety

1. Councilman Matik discussed the Nixle communication service that the City signed up for prior to the storm and was able to send free text and email notifications during that time. Nixle also offers a phone service, similar to the one the schools use for notifications. Nixle would charge the City \$4,000 a year for the service. The schools pay a little more than that for their program. Councilman Matik will discuss a shared agreement with the school board in the near future.

7. Councilman Paolone

A. Revenue & Finance

1. Councilman Matik discussed the Resolution on the agenda authorizing budget appropriation transfers. The state allows the municipalities to do this during the last two months of the budgeting cycle.

8. Councilman Tighe
  - A. Planning & Development
    1. Councilman Tighe discussed a Resolution on the agenda awarding a non-competitive contract to Terenik Land Use Consulting with regard to a Sustainable Land Use Code. Councilman Tighe attended a meeting with the Environmental Commission to discuss the contract as he would like to make sure the new codes do not stifle development. He was assured that they will not and was asked to serve on the committee overseeing the project.
9. Council President Taylor
  - A. Administration
    1. Council President Taylor discussed two Resolutions on the agenda authorizing Raffle Licenses to Gilda's Club.
    2. Council President Taylor advised that negotiations for the Superior Officer's Contract will soon begin. Mr. Youngblood is attempting to set something up with the Union representatives. The Council committee will consist of Councilmen Gordon, Matik, and Tighe.

At 6:18 P.M., Council President Taylor called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk