

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**February 12, 2014**

Council President Tim Tighe called the meeting to order at 6:01 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Todd Gordon; Councilman Darren Matik; Councilman Ralph Paolone; and Council President Tim Tighe.

Absent: Mayor Rick DePamphilis.

Also Present: Joseph L. Youngblood, City Solicitor; Chief Chick Kisby, Fire Department; Chief Robert James, Police Department; Anthony Strazzeri, CFO; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Beinfest motioned, seconded by Councilman Matik, to approve the minutes of the January 22, 2014 Caucus meeting, without formal reading. All members of Council were in favor. Motion was approved.

3. Councilman Beinfest

A. Neighborhood Services

1. Councilman Beinfest reported that he and Mr. Strazzeri met with representatives from the Atlantic County Alliance. The funding requirements are becoming more stringent. They discussed whether or not the City should continue with the program. He spoke to Lynn Gibson, the School Board President, about possibly using the money to fund a counselor in the schools. Councilman Beinfest will keep Council updated on how they proceed.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis advised of a Resolution on the agenda awarding a Contract for lawn fertilization for City properties to AE Landscaping.

5. Councilman Gordon

A. Engineering

1. Councilman Gordon discussed an Ordinance on the agenda for final reading granting renewed consent to SJ Gas to use City streets to furnish gas. The term of the agreement is fifty years.
2. Councilman Gordon advised that proposals were received for engineering services. Due to some procedural issues with the RFP process, the Engineering Committee is recommending that the proposals be rejected and the City re-advertise for proposals. A Resolution authorizing same is on the agenda.

6. Councilman Matik

A. Public Safety

1. Councilman Matik discussed an Ordinance establishing traffic control standards and requirements for construction and road repairs. The New Jersey League of Municipalities recommends that all municipalities have an adopted procedure in place. Linwood has operated similarly and this Ordinance solidifies the process.
2. Councilman Matik advised of a Resolution on the agenda to close the meeting, which will take place at the end of the Caucus Meeting.

- B. Board of School Estimates
  - 1. Councilman Matik discussed the second reading of the Ordinance providing for the acquisition of the Poplar Avenue School from the Linwood Board of Education. It is for \$1.00 and contingent upon approval from the State Department of Education. The transfer is conditioned that the land must be used for public purposes.
  
- 7. Councilman Paolone
  - A. Revenue & Finance
    - 1. Councilman Paolone discussed the Salary Ordinance on the agenda for final reading noting that it sets ranges only.
    - 2. Councilman Paolone advised of a Resolution authorizing the refund of an overpayment of taxes for Block 148.01, Lot 6 (3 Fischer Road) for Greg & Bonnie Pettitt.
  
- 8. Council President Tighe
  - A. Administration
    - 1. Council President Tighe advised of a Resolution on the agenda to fill the Council vacancy created by Donna Taylor.
    - 2. A Resolution is on the agenda calling on the State Legislature to amend OPRA to remove exemptions that apply to members of the State Legislature.
  - B. Planning & Development
  
- 9. Mr. Youngblood
  - A. Mr. Youngblood advised of a Resolution on the agenda setting forth the procedure for the calculation of hourly rates for policemen for overtime.
  
- 10. At 6:12 P.M., Councilman Paolone motioned, seconded by Councilwoman DeDomenicis, to approve Resolution No. 44 of 2014 closing the meeting of February 12, 2014 for the purpose of discussing the employment of a City employee in which a RICE Notice was provided in accordance with N.J.S.A. 10:4-12(b)8. All members of Council were in favor. The motion was approved.

At 7:17 P.M., Councilman Beinfest motioned, seconded by Councilman Gordon, to re-open the meeting of February 12, 2014. All members of Council were in favor. The motion was approved.

At 7:17 P.M., Council President Tighe called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk