

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
January 29, 2025

Council President Eric Ford called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman Blair Albright; Councilman Ken Kelly; Councilman Matt Levinson; Councilman Todd Michael; and Councilman Adam Walcoff; and Council President Eric Ford.

Absent: Councilwoman Stacy DeDomenicis.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; CJ Kaenzig, Engineer's Office; Anthony Strazzeri, CFO; Chief Steve Cunningham, Police Department; Captain Frank Gabriel, Fire Department; and Leigh Ann Napoli, City Administrator/Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Walcoff, motioned, seconded by Councilwoman Albright, to approve the minutes of the December 11, 2024 Caucus meeting without formal reading. All present members of Council were in favor. Motion was approved.

3. Councilwoman Albright

A. Planning, Engineering, and Development

1. Councilwoman Albright advised of a Resolution authorizing the appointment of Charles Hewitt, Jr. to Plumbing SubCode Official. The position was advertised and interviews were conducted. Mr. Hewitt is the recommended candidate.
2. Councilwoman Albright discussed a Resolution requesting Atlantic Electric to install a streetlight on Central Avenue. The location is at the entrance of the Village of Linwood and was requested by the residents.
3. Councilwoman Albright reviewed a Resolution awarding Non-Competitive Contracts for Professional Services for Planning Board Solicitor and Engineer.
4. Councilwoman Albright advised of a Resolution authorizing the release of Engineering Escrow Funds for 295 Grammercy Avenue.

4. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis advised of a Resolution authorizing Change Order No. 2 with Miller's Lawn Care with regard to the Snow Removal Services to address the sidewalk on Shore Road at Memorial Park.

5. Councilman Michael

A. Public Safety

1. Councilman Michael advised of the first reading of an Ordinance amending Chapter 152 Fire Prevention Fees.
2. Councilman Michael reviewed a Resolution authorizing an agreement with Network Connectivity for IT Network & Support for the Police Department.

6. Council President Ford

A. Administration

1. Council President Ford advised of Resolutions authorizing Bingo & Raffle Licenses to Margate Education Foundation, Mainland Crew, EHT Crew and Our Lady of Sorrows.
2. Council President Ford reviewed a Resolution awarding a Non-Competitive Contract for Professional Services to Triad Associates for Accessory Apartment Implementation Services. This Contract is required for the City's COAH obligations.

Council President Ford (continued)

A. Administration

3. Council President Ford advised of A Resolution designating Nina D. Williams as the Qualified Purchasing Agent for the City of Linwood. The agreement is for one month until Mrs. Napoli test scores are provided from the State.
4. Council President Ford discussed a Resolution setting the 4th Round Affordable Housing Obligations for the City and reviewed the terms that were newly ordered.

At 6:12 P.M., Council President Ford called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
City Administrator
Municipal Clerk