

**LINWOOD COMMON COUNCIL**  
**CAUCUS MINUTES**  
**January 25, 2017**

Council President Ralph Paolone called the meeting to order at 6:10 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Rick DePamphilis; Councilman Elliot Beinfest; Councilwoman Stacy DeDomenicis; Councilman Todd Gordon; Councilman Brian Heun; Councilman Darren Matik; and Council President Ralph Paolone.

Absent: Councilman Eric Ford

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Craig Hurless, Engineer's Office; Anthony Strazzeri, CFO; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilman Beinfest motioned, seconded by Councilman Matik, to approve the minutes of the December 14, 2016 Caucus meeting without formal reading. All present members of Council were in favor. Motion was approved.

3. Mayor's Report

A. The Mayor advised of his appointment of Talia Preissman to the Recreation Board. Talia grew up in Linwood and is now raising two children here. She will be a great addition to the Board.

B. The Mayor discussed a request from Virtue to extend their temporary sign approval at the Cornerstone Commerce Center for ninety days. The office is located in the rear of the building so the temporary signs help attract business. Council discussed the sign package for the building that was approved in the redevelopment agreement. The Mayor requested to have the property owner meet with the Redevelopment Committee for the installation of permanent signage.

4. Councilman Beinfest

A. Neighborhood Services

1. Councilman Beinfest was going to report on the reorganization of the Recreation Board. However, the Board did not reorganize at its last meeting because it did not have a quorum. Councilman Beinfest advised that Mr. Middlesworth resigned. Mrs. Preissman will fill his unexpired term.

2. Councilman Beinfest discussed the need for repair or replacement of the roof at the Historical Society. Councilwoman DeDomenicis will have Mr. Jones get quotes for both.

5. Councilwoman DeDomenicis

A. Public Works

1. Councilwoman DeDomenicis distributed and discussed the Public Works report.

6. Councilman Ford

A. Planning & Development

1. Councilman Heun advised of Resolutions on the agenda appointing Willis Flower as Planning Board Solicitor and Vince Polistina as Planning Board Engineer.

2. Councilman Heun discussed a Resolution authorizing the release of unused Planning Board Application fees to Ken & Eileen Wallace and the Linwood School Board.

7. Councilman Gordon

A. Engineering

1. Councilman Gordon discussed a Resolution on the agenda authorizing a grant application to the DOT for the Linwood Bike Path Extension, Phase 2. This phase will connect the bike path on Monroe Avenue, from Phase 1, to the existing bike path.

2. Councilman Gordon advised of a Resolution on the agenda authorizing a grant application to the DOT for the resurfacing of Bartlett, Van Sant, Marie & Richards Avenue.
  
8. Councilman Matik
  - A. Revenue & Finance
    1. Councilman Matik reported that the Finance Committee will begin budget discussions next Tuesday.
  
9. Council President Paolone
  - A. Administration
    1. Council President Paolone advised of a Resolution on the agenda authorizing payment of accrued time off to Anne Marie Fox. Mrs. Fox used to work for the City and was transferred to the Library in 2001. She retired from employment at the Library in 2016. An agreement was made at the time to allow her to be paid for her time from the City upon retirement.
  
10. Mr. Youngblood
  - A. Mr. Youngblood discussed a Resolution on the agenda opposing the proposed Water Quality Management Plan Amendment entitled "Poplar Avenue Linwood." Mr. Youngblood explained that the City has three choices, either pass a Resolution consenting to the amendment, pass a Resolution opposing the amendment, or take no action. The City already wrote a letter opposing the amendment prior to the applicant's hearing. The applicant later withdrew the amendment from the County's agenda. Mr. Youngblood is not aware of the applicant's next steps. However, their attorney has been in touch with him. After discussions, Council agreed not to take any action on this matter. Therefore, the Resolution on the agenda was pulled.

At 6:32 P.M., Council President Paolone called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC  
Municipal Clerk